Kingston, Nova Scotia

Financial Statements

March 31, 2013

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Chartered Accountants

INDEPENDENT AUDITOR'S REPORT

To the Chairman and Commissioners of the Village of Kingston

We have audited the accompanying financial statements of the Village of Kingston, which comprise the consolidated statement of financial position as at March 31, 2013, the consolidated statement of financial activities and the consolidated statement of changes in financial position for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for the public sector and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion these financial statements present fairly, in all material respects, the financial position of the Village of Kingston as at March 31,2013 and the results of its operations for the year then ended, in accordance with Canadian accounting standards for the public sector.

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Berwick, Nova Scotia June 18, 2013

Registered Municipal Auditor

Consolidated Statement of Financial Activities

		2013 <u>Budget</u>		2013 Actual		2012 <u>Actual</u>
Revenue						
Taxation	\$	592,300	\$	590,685	\$	550,666
Grants in lieu of taxes		2,500		3,622		3,691
Environmental services		463,500		456,506		419,454
Sale of services		72,100		72,820		77,790
Revenue from own sources		14,000		32,696		23,617
Transfers from other governments		39,200		44,217		45,397
Recreation		53,000		61,065		47,121
Captial grants		-		-		8,798
Interest earned (reserves)		5,000		5,484		10,058
Donation from Kingston Rec Commis	ssion	-		-		44,580
Government transfers		-	_	114,000	_	-
		1,241,600	_	<u>1,381,095</u>	-	1,231,172
Expenditures						
General government services		237,800		215,509		221,853
Transportation services		110,100		114,042		105,268
Public works		115,100		88,643		93,107
Environmental health services		298,900		270,317		268,447
Community development		155,900		166,017		139,894
Amortization	_		_	199,568	-	202,455
		917,800	_	<u>1,054,096</u>	-	1,031,024
Annual Surplus	\$	323,800	\$_	326,999	\$_	200,148

Consolidated Statement of Financial Position

March 31, 2013

	<u>2013</u>	<u>2012</u>			
Financial Assets					
Current Cash Deposits Receivables Capital funding receivable Investments, at cost 0.8% GIC		\$ 422,045 3,300 94,616 23,339 <u>354,091</u> 897,391			
Liabilities					
Payables and accruals Deposits received on taxes Deferred revenue Long term debt payable (note 3)	51,929 25,098 <u>136,000</u> 213,027	50,726 18,689 8,000 <u>192,000</u> 269,415			
Net Financial Assets	909,349	627,976			
Non-Financial Assets Inventory and prepaid expenses Property and Equipment (note 2)	20,414 <u>3,299,694</u> <u>3,320,108</u> <u>4,229,457</u>	22,202 <u>3,252,280</u> <u>3,274,482</u> \$ <u>3,902,458</u>			
Surplus					
Reserve Funds (page 18) Investment in Capital Assets (note 5) Surplus (note 4)	\$ 881,822 3,179,043 <u>168,592</u> \$ <u>4,229,457</u>	\$ 681,317 3,064,632 <u>156,509</u> \$ <u>3,902,458</u>			
On behalf of the Village of Kingston					
, Chairperson	, Coi	nmissioner			
, Chairperson, Commissioner					

Consolidated Statement of Changes in Net Financial Assets

		<u>2013</u>		<u>2012</u>
Annual Surplus	\$	326,999	\$	200,148
Add (Deduct): Acquisition of tangible capital assets Amortization of tangible capital assets Use of prepaids assets	-	(246,982) 199,568 <u>1,788</u>	_	(49,877) 202,455 (9,207)
Increase in Net Financial Assets		281,373		343,519
Net Financial Assets, beginning of year	_	627,976		284,457
Net Financial Assets, end of year	\$	909,349	\$_	627,976

Consolidated Statement of Changes in Financial Position

		<u>2013</u>		<u>2012</u>
Cash flow from operating activities:				
Annual surplus	\$	326,999	\$	200,148
Amortization		199,568		202,455
Change in				
Accounts receivable		(76,869)		64,345
Prepaid and inventory		1,788		(9,207)
Deposits		(1,000)		(3,000)
Payables and accruals		1,203		(19,486)
Deposits received on taxes		6,409		-
Deferred revenue	_	(8,000)	_	_
		450,098		435,255
Cash flow from investing activities:				
Purchase of investments		(5,488)		(4,841)
Purchase of tangible capital assets		(246,982)		(49,877)
	_	(252,470)	_	(54,718)
Cash flow from financing activities:				
Reduction of short term borrowings		-		(7,500)
Reduction of long term debt	_	(56,000)	_	(56,000)
	_	(56,000)	_	(63,500)
Cash Increase		141,628		317,037
Cash and Equivalencies, beginning of year		422,045	_	105,008
Cash and Equivalencies, end of year	\$_	563,673	\$_	422,045

Notes to Financial Statements

March 31, 2013

1. Significant Accounting Policies

Basis of Presentation

The consolidated financial statements of the Village of Kingston are prepared in accordance with Canadian accounting standards for the public sector.

Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting.

Financial Instruments

The Village's financial instruments consist of cash, short term deposits, accounts receivables, accounts payables, accrued liabilities short term borrowings and long term debt. Unless otherwise noted, it is managements's opinion that the Village is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates. The most significant accounting estimates in these financial statements include allowance for doubtful accounts and estimated useful life of tangible capital assets.

Notes to Financial Statements

March 31, 2013

1. Significant Accounting Policies (continued)

Government transfers

Government transfers are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess revenues and over expenses, provides the consolidated Change in Net Financial Assets for the year.

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset are amortization on a straight line basis over their estimated useful life as follows:

Land improvements	20 to 50 years
Buildings	40 years
Machinery and equipment	5 to 10 years
Sidewalks	20 years
Sewer system	10-40 years

2. Tangible Capital Assets

	Cost pening	<u>Ad</u>	ditions	Dis	<u>sposals</u>		rite owns	Cost <u>losing</u>	Ar	nortizatio		ccum <u>mort</u>		t Book <u>∕alue</u>
Land	\$ 146,421	\$	-	\$	-	\$	-	\$ 146,421	\$	-	\$	-	\$	146,421
Land														
improvements	205,828		6,858		-		-	212,686		13,430		83,766		128,920
Buildings	456,648		8,077		(5,000)		-	459,725		11,248		233,539		226,186
Machinery														
& equipment	449,381		-		-		-	449,381		22,821		359,057		90,324
Sidewalks	1,007,642		99,118		-		-	1,106,760		45,369		373,662		733,098
Sewer System	 3,930,545	_	132,930	_	(81,971)	_	-	 3,981,504	_	106,701		2,006,759		1,974,745
	\$ 6,196,465	\$	246,983	\$	(86,971)	\$	-	\$ 6,356,477	\$	199,569	\$_3	3,056,783	\$_3	3,299,694

Notes to Financial Statements

March 31, 2013

3. Long Term Debt

The Nova Scotia Finance Corporation holds the financing on the property and equipment secured by debentures:

		<u>2013</u>		<u>2012</u>
Debenture 92-A-1 was refinanced into Debenture				
22-A-1 with an annual principal payment of				
\$20,000., maturity date May 15, 2012, interest rates				
of 6.125% to 6.125%.	\$	-	9	\$ 20,000
Debenture 24-A-1- annual principal payments of				
\$20,000., maturity date June 10, 2014, interest				
rates of 5.20% to 5.45%.		40,000		60,000
Debenture 28-B-1- annual principal payments of				
\$16,000., maturity date October 24, 2018, interest				
rates of 4.184% to 5.095%.	_	96,000		112,000
	\$_	136,000	e e	<u>192,000</u>

Principal repayment required for the next year is \$36,000.

At it's August 2010 meeting, the Village Commission approved internal borrowings from its reserve funds in the amount of \$110,000 to finance snow-removal equipment, to be paid down as funds are available. The balance owing as of March 31, 2013 is \$44,100 (2012 -\$55,100).

4. Surplus

	<u>2013</u>	<u>2012</u>
Surplus, beginning of year Add (deduct):	\$ 156,509	\$ 85,043
Operating change in fund Amortization	(183,885) 199,568	(130,989) 202,455
Transfer to recreation revenue	(3,600)	
Surplus, end of year	\$ <u>168,592</u>	\$ <u>156,509</u>

Notes to Financial Statements

March 31, 2013

5. Investment In Capital Assets

L L		<u>2013</u>		<u>2012</u>
Balance, beginning of year	\$	3,064,632	\$	3,134,760
Add (deduct):				
Capital expenditures out of revenue		-		14,381
Nova Scotia Finance Corporation				
principal repayments		56,000		56,000
Other principal repayments		11,000		35,400
Contributions from reserves		132,979		17,748
Capital grants		-		8,798
Government transfers		114,000		-
Amortization	_	(199,568)	_	(202,455)
Balance, end of year	\$	3,179,043	\$_	3,064,632

6. Other Matters

The total remuneration paid to each commissioner and the senior management official are as follows:

Commissioners	
Armstrong, Martha (Chair)	\$ 5,250
Beaman, Doug	3,750
Beardsley, Tom	1,125
Carter, Bruce	2,500
Peckford, Scott	3,750
Pierce, John	3,750
Staff	
McCleave, Mike (Clerk/Treasurer)	 55,125
	\$ 75,250

7. Comparative Figures

Certain of the comparative figures have been adjusted for the financial statement presentation adopted in the current year.

Morse Brewster Lake

Chartered Accountants

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Independent Auditors' Report on Supplemental Financial Information

To the Chairman and Commissioners of the Village of Kingston

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in the Schedules is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic consolidated financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic consolidated financial statements taken as a whole.

Berwick, Nova Scotia June 18, 2013

More Browster habe

Registered Municipal Auditor

Operating Fund Balance Sheet

March 31, 2013

		<u>2013</u>	2012
Comment	Assets		
Current Cash Accounts receivable Inventory Prepaid expenses Deposits Due from capital fund		\$ 85,531 80,823 12,580 7,834 4,300 <u>54,551</u> \$ <u>245,619</u>	\$ 149,919 94,616 14,860 7,342 3,300 - \$ <u>270,037</u>
	Liabilities		
Current Payables and accruals Deposits received on taxes Due to capital fund Deferred revenue		\$ 51,929 25,098 - - 77,027	\$ 50,726 18,689 36,113 <u>8,000</u> 113,528
	Surplus		
Operating Surplus (note 4)		168,592	
		\$ <u>245,619</u>	\$ <u>270,037</u>
On Behalf of the Village of Kingst	ton		
	Chairperson		Commissioner

Statement of Operations

	2013	2013	2012
	Budget	Actual	<u>Actual</u>
Revenue			
1.8	\$ 592,300	\$ 590,685	\$ 550,666
Grants in lieu of taxes	2,500	3,622	3,691
Environmental services (page 14)	463,500	456,506	419,454
Sale of Services	72,100	72,820	77,790
Revenue from own sources (page 14)	14,000	32,696	23,617
Transfers from other governments (pg 14	4) 39,200	44,217	45,397
Recreation (page 14)	53,000	64,665	47,121
Other revenues	5,000	-	-
Donation form Kingston Recreation			44,580
	<u>1,241,600</u>	<u>1,265,211</u>	<u>1,212,316</u>
Expenditures			
General government services (page 15)	237,800	215,509	221,853
Transportation services (page 17)	110,100	114,042	105,268
Public works (page 16)	115,100	88,643	93,107
Environmental health services (page 16)		270,317	268,447
Community develop. services (page 17)	155,900	166,017	139,894
Amortization		<u>199,568</u>	202,455
	917,800	<u>1,054,096</u>	<u>1,031,024</u>
Net Revenue/Expenditure	323,800	211,115	181,292
Principal repayments	(56,000)	(67,000)	(91,400)
Net transfers to:			
Capital fund	-	-	(14,381)
Capital reserve	(247,400)	(247,400)	(186,800)
Operating reserve	(30,600)	(80,600)	(19,700)
Change in Fund Balance	\$ <u>(10,200</u>)	\$ <u>(183,885</u>)	\$ <u>(130,989</u>)

Capital Fund Balance Sheet March 31, 2013

		<u>2013</u>	<u>2012</u>
A Current	ssets		
Capital funding receivable	S	\$ -	\$ 16,403
Capital funding receivable - gas tax		114,000	6,936
Due (to)/from operating		-	36,113
		114,000	59,452
Tangible Capital Assets		3,299,694	3,252,280
	S	\$ <u>3,413,694</u>	\$ <u>3,311,732</u>
Lia	bilities		
Current			
Due to operating	S	\$ 54,551	\$ -
Due to reserve fund		<u>44,100</u> 98,651	<u>55,100</u> 55,100
Long Term Debt (note 3)		136,000	192,000
		234,651	247,100
Su	ırplus		
Investment in Capital Assets (note 5)		3,179,043	3,064,632
	S	\$ <u>3,413,694</u>	\$ <u>3,311,732</u>
On Behalf of the Village of Kingston			
, Chairperson			_, Commissioner
, enanperson			_, commissioner

Schedules to Statement of Operations

$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	Year Ended March 31, 2013							
Revenues Taxation Residential and resource \$ 518,600 \$ 517,077 \$ 479,446 Commercial and business occupancy $73,700$ $73,608$ $71,220$ Sewer rates $425,100$ $420,589$ $385,571$ Sewer rates $425,100$ $420,589$ $385,571$ Sewer user fees $3,300$ 6.497 4.910 Connection charges $3,300$ 6.497 4.910 Match break camps $3,300$ 6.497 4.910 Revenue from own sources Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ 14.000 $32,697$ $23,618$ Recreations 14.000 $32,697$ $23,618$ 453 $Arena$ $2,200$ 5			2012					
Revenues Taxation Residential and resource \$ 518,600 \$ 517,077 \$ 479,446 Commercial and business occupancy $73,700$ $73,608$ $71,220$ Sewer rates $425,100$ $420,589$ $385,571$ Sewer rates $425,100$ $420,589$ $385,571$ Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges $3,300$ 6.497 4.910 Match brown sources 1 $463,500$ $456,506$ $419,454$ Revenue from own sources 1 1,200 $1,270$ $1,200$ Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ Secial events $1,000$ $4,586$ $1,367$ March break camps		Budget	Actual					
Taxation Residential and resource \$ 518,600 \$ 517,077 \$ 479,446 Commercial and business occupancy $73,700$ $73,608$ $71,220$ Sever rates $592,300$ $590,685$ $550,666$ Environmental services Sever rates $425,100$ $420,589$ $385,571$ Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges $3,300$ 6.497 4.910 Connection charges $3,300$ 6.497 4.910 $463,500$ $456,506$ $419,454$ Revenue from own sources Interest earned $6,600$ $24,876$ $11,279$ Interest earned $6,600$ $24,876$ $11,279$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ $453,506$ $419,454$ Recreations $14,000$ $32,697$ $23,618$ $35,00$ 748 $8,506$ March brea		<u>_</u>						
Residential and resource \$ 518,600 \$ 517,077 \$ 479,446 Commercial and business occupancy $73,700$ $73,608$ $71,220$ Sewer rates $592,300$ $590,685$ $550,666$ Environmental services $425,100$ $420,589$ $385,571$ Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges $3,300$ $6,497$ $4,910$ March break carned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $4,027$ 948 Special events $1,000$ $4,227$ $23,618$ Recreations 14.000 $32,697$ $23,618$ March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50								
Commercial and business occupancy $73,700$ $73,608$ $71,220$ Environmental services 592,300 590,685 550,666 Environmental services 425,100 420,589 385,571 Sewer rates 425,100 29,420 28,973 Connection charges 3,300 6,497 4,910 463,500 456,506 419,454 Revenue from own sources 1 1,200 1,270 1,200 Tourist bureau sales 700 190 318 00 1,027 948 Special events 1,000 4,586 1,367 14,000 32,697 23,618 Recreations 14,000 32,697 23,618 14000 2,308 453 Adult programs 1,800 1,876 1,343 5eniors 400 2,308 453 Arena 2,200 50 1,813 34,400 44,819 32,867 Transfer from surplus 3,600 3,600 - - 53,000 64,665	Taxation							
592.300 590.685 550.666 Environmental services $425,100$ $420,589$ $385,571$ Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges 3300 6.497 4.910 Adds.500 $456,506$ 419.454 Revenue from own sources $463,500$ $456,506$ 419.454 Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ Recreations $14,000$ $32,697$ $23,618$ March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena <th< td=""><td>Residential and resource</td><td>\$ 518,600</td><td>\$ 517,077</td><td>\$ 479,446</td></th<>	Residential and resource	\$ 518,600	\$ 517,077	\$ 479,446				
Environmental services Image: marked service	Commercial and business occupancy	73,700	73,608	71,220				
Sewer rates $425,100$ $420,589$ $385,571$ Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges 3.300 6.497 4.910 Adots,500 $456,506$ $419,454$ Revenue from own sources 1.200 $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income $35,500$ 748 8.506 14,000 $32,697$ $23,618$ Recreations $14,000$ $32,697$ $23,618$ March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$		592,300	<u>590,685</u>	550,666				
Sewer user fees $35,100$ $29,420$ $28,973$ Connection charges 3.300 6.497 4.910 Ad63.500 456.506 419.454 Revenue from own sources 1200 1270 1200 Interest earned $6,600$ $24,876$ $11,279$ Rental income 1200 1270 1200 Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income 3.500 748 8.506 March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,655$ 47.121 Transfer from other governments	Environmental services							
Connection charges $3,300$ 6.497 4.910 A63,500 $456,506$ 419.454 Revenue from own sources $11,279$ $463,500$ 1200 1270 1200 Tourist bureau sales 700 190 318 000 $1,027$ 948 Special events $1,000$ $1,027$ 948 8506 1367 Miscellaneous income $3,500$ 748 $8,506$ $14,000$ $32,697$ $23,618$ Recreations 900 925 890 8900 8900 925 8900 Summer day camps $9,700$ $11,087$ $9,755$ $Adult$ programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 $Arena$ $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ $Transfer from surplus$ 3.600 -53.000 -64.665 47.121 Transfers from other governments 7000 $27,365$ 2	Sewer rates	425,100	420,589	385,571				
463,500 $456,506$ $419,454$ Revenue from own sources 1 $456,506$ $419,454$ Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $-53,000$ $-64,665$ $47,121$ Transfers from other governments $-53,000$ $64,665$ $47,121$	Sewer user fees	35,100	29,420	28,973				
Revenue from own sources Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ 14,000 $32,697$ $23,618$ Recreations $14,000$ $32,697$ $23,618$ March break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $ 53,000$ $64,665$ $47,121$ Transfers from other governments $ 53,000$	Connection charges	3,300	6,497	4,910				
Interest earned $6,600$ $24,876$ $11,279$ Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income 3.500 748 8.506 14,000 32.697 23.618 RecreationsMarch break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus 3.600 3.600 $-$ Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood 4.000 5.000 4.000		463,500	456,506	419,454				
Rental income $1,200$ $1,270$ $1,200$ Tourist bureau sales 700 190 318 Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income $3,500$ 748 $8,506$ 14,000 32.697 23.618 RecreationsMarch break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $3,600$ $-$ Transfers from other governments $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Revenue from own sources							
Tourist bureau sales700190318Dog tag commissions1,0001,027948Special events1,0004,5861,367Miscellaneous income $3,500$ 748 $8,506$ 14,00032,69723,618RecreationsMarch break camps900925890Summer day camps9,70011,0879,755Adult programs1,8001,8761,343Seniors4002,308453Arena2,200501,813Grants34,40044,81932,867Transfer from surplus $3,600$ -53,00064,66547,121Transfers from other governmentsProvince of Nova Scotia8,20011,85214,326Municipality of Kings27,00027,36527,072Village of Greenwood4,0005,0004,000	Interest earned	6,600	24,876	11,279				
Dog tag commissions $1,000$ $1,027$ 948 Special events $1,000$ $4,586$ $1,367$ Miscellaneous income 3.500 748 8.506 14,000 $32,697$ $23,618$ RecreationsMarch break camps 900 925 890 Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus 3.600 3.600 $-$ 53,000 64.665 47.121 Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood 4.000 5.000 4.000	Rental income	1,200	1,270	1,200				
Special events 1,000 4,586 1,367 Miscellaneous income 3.500 748 8.506 March break camps 900 32.697 23.618 Recreations 900 925 890 Summer day camps 9,700 $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $ -$ Transfers from other governments $ -$ Province of Nova Scotia $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Tourist bureau sales	700	190	318				
Miscellaneous income $3,500$ 748 $8,506$ Miscellaneous income $3,600$ $32,697$ $23,618$ Recreations900925890Summer day camps9,700 $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $3,600$ $-$ Transfers from other governments $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Dog tag commissions	1,000	1,027	948				
Image: RecreationsImage: 14,000 $32,697$ $23,618$ March break camps900925890Summer day camps9,70011,0879,755Adult programs1,8001,8761,343Seniors4002,308453Arena2,200501,813Grants34,40044,81932,867Transfer from surplus3,6003,600-Transfers from other governments53,00064,66547,121Transfers from other governments8,20011,85214,326Municipality of Kings27,00027,36527,072Village of Greenwood4,0005,0004,000	Special events	1,000	4,586	1,367				
Recreations 900 925 890 Summer day camps 9,700 11,087 9,755 Adult programs 1,800 1,876 1,343 Seniors 400 2,308 453 Arena 2,200 50 1,813 Grants 34,400 44,819 32,867 Transfer from surplus 3,600 - - 53.000 64.665 47.121 - Transfers from other governments - - - Province of Nova Scotia 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	Miscellaneous income	3,500	748	8,506				
March break camps 900 925 890 Summer day camps 9,700 11,087 9,755 Adult programs 1,800 1,876 1,343 Seniors 400 2,308 453 Arena 2,200 50 1,813 Grants 34,400 44,819 32,867 Transfer from surplus 3,600 - - 53,000 64,665 47,121 - Transfers from other governments - - - Province of Nova Scotia 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000		14,000	32,697	23,618				
Summer day camps $9,700$ $11,087$ $9,755$ Adult programs $1,800$ $1,876$ $1,343$ Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $-$ 53,000 $64,665$ 47.121 Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Recreations							
Adult programs1,8001,8761,343Seniors4002,308453Arena2,200501,813Grants34,40044,81932,867Transfer from surplus $3,600$ $-$ 53,000 $64,665$ $47,121$ Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	March break camps	900	925	890				
Seniors 400 $2,308$ 453 Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $-$ 53,000 $64,665$ $47,121$ Transfers from other governments $53,000$ $64,665$ $47,121$ Transfers from other governments $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Summer day camps	9,700	11,087	9,755				
Arena $2,200$ 50 $1,813$ Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $ 53,000$ $64,665$ $47,121$ Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Adult programs	1,800	1,876	1,343				
Grants $34,400$ $44,819$ $32,867$ Transfer from surplus $3,600$ $ 53,000$ $64,665$ $47,121$ Transfers from other governmentsProvince of Nova Scotia $8,200$ $11,852$ $14,326$ Municipality of Kings $27,000$ $27,365$ $27,072$ Village of Greenwood $4,000$ $5,000$ $4,000$	Seniors	400	2,308	453				
Transfer from surplus 3,600 3,600 - 53,000 64,665 47,121 Transfers from other governments - - Province of Nova Scotia 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	Arena	2,200	50	1,813				
53,000 64,665 47,121 Transfers from other governments 53,000 64,665 47,121 Transfers from other governments 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	Grants	34,400	44,819	32,867				
Transfers from other governments 8,200 11,852 14,326 Province of Nova Scotia 8,200 27,365 27,072 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	Transfer from surplus	3,600	3,600					
Province of Nova Scotia 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	-	53,000	64,665	47,121				
Province of Nova Scotia 8,200 11,852 14,326 Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	Transfers from other governments							
Municipality of Kings 27,000 27,365 27,072 Village of Greenwood 4,000 5,000 4,000	•	8 200	11 852	14 326				
Village of Greenwood 4,000 5,000 4,000		,	,					
		,	,	,				
	, muge of Greenwood	\$ 39,200	\$44,217	\$ <u>45,398</u>				

Schedules to Statement of Operations

	2013 <u>Budget</u>	2013 <u>Actual</u>	2012 <u>Actual</u>
General Government Services Legislative Services			
Commission allowances	\$ 17,100	\$ 16,406	\$ 16,633
Advertising	800	735	442
Miscellaneous expenses	1,700	170	800
Elections expenses	900		758
	20,500	17,311	18,633
Administration			
Salaries and benefits	103,400	103,064	108,902
Office and telephone	8,400	6,578	8,251
Advertising	4,200	3,105	4,249
Training and travel	6,100	4,731	3,014
Bank charges	2,600	4,909	3,683
Professional services	21,500	6,978	7,321
Tax collection charges	4,500	2,948	3,886
Tax exemptions	4,700	4,638	4,472
Miscellaneous	4,000	3,880	3,606
	159,400	140,831	147,384
Civic Building	2 200	2.016	0.517
Electricity	2,300	3,016	2,517
Fuel	7,800	8,514	8,235
Insurance Density and maintanance	2,600	2,002	2,479
Repairs and maintenance	<u>4,500</u> 17,200	<u>3,033</u> 16,565	<u>4,505</u> 17,736
Other general government	17,200	10,505	17,750
General liability insurance	14,400	12,954	14,017
Crossing guards	13,100	14,414	14,067
Special events and grants	15,100	11,111	11,007
Steer BBQ	5,200	5,852	3,850
Fire department	1,000	1,000	1,000
Miscellaneous	5,500	5,127	4,804
Land lease	1,500	1,455	362
	40,700	40,802	38,100
	\$ <u>237,800</u>	\$ <u>215,509</u>	\$ <u>221,853</u>

Schedules to Statement of Operations

	2013 <u>Budge</u> t	2013 Actual	2012 <u>Actual</u>	
Public Works				
Salaries wages and benefits	\$ 68,700	\$ 54,264	\$ 63,912	
Supplies	2,000	1,661	1,653	
Vehicle	8,400	8,695	8,101	
Tools and equipment	7,000	5,043	1,512	
Village maintenance	27,400	17,250	16,008	
Insurance	1,100	1,542	1,093	
Miscellaneous	500	188	828	
Transfer to capital			14,381	
	\$ <u>115,100</u>	\$ <u>88,643</u>	\$ <u>93,107</u>	
Environmental Health Services				
Administration				
Salaries and benefits	\$ 77,900	\$ 77,229	\$ 74,101	
Office and telephone	4,500	3,457	4,293	
Training and travel	2,700	2,286	803	
Vehicles	5,500	6,155	5,703	
Insurance	5,600	6,001	5,415	
Tools and equipment	1,000	110	30	
Miscellaneous	9,500	2,400	2,490	
Interest payments	8,600	7,461	10,414	
	115,300	105,099	103,249	
Treatment				
Electricity	47,300	51,492	44,678	
Maintenance	10,000	4,057	14,121	
Disposal charges	95,000	80,892	78,919	
Chemicals and testing	2,000	3,437	1,285	
	154,300	139,878	139,003	
Collection	- 000	4.010	10.64	
Electricity	5,000	4,812	4,964	
Maintenance	18,000	15,588	17,571	
Miscellaneous	6.300	4,940	3,660	
	29,300	25,340	26,195	
	\$ <u>298,900</u>	\$ <u>270,317</u>	\$ <u>268,447</u>	

Schedules to Statement of Operations

Year En	Year Ended March 31, 2013						
	2013	2012					
	<u>Budge</u> t	<u>Actual</u>					
Transportation Services							
Snow removal	\$ 45,000	\$ 55,370	\$ 43,795				
Street lighting	61,800	54,080	57,849				
Insurance	1,600	1,463	1,573				
Maintenance	1,700	3,129	1,657				
Interest payments			394				
	\$ <u>110,100</u>	\$ <u>114,042</u>	\$ <u>105,268</u>				
Community Development							
Village development							
Advertising	\$ -	\$ 2,378	\$ -				
Maintenance and development	8,300	13,228	6,573				
Tree planting		2,841					
	8,300	18,447	6,573				
Tourism and economic development		¢ 31 .000	¢ 01.000				
Visitor information centre	\$ <u>21,500</u>	\$ <u>21,889</u>	\$ <u>21,022</u>				
Parks and Recreation							
Salaries and benefits	59,500	53,905	54,161				
Office and telephone	2,900	1,982	2,362				
Travel and training	2,100	1,454	851				
Advertising	1,300	1,006	268				
Repairs and maintenance	28,300	31,734	23,164				
Recreation programming	10,900	12,337	9,567				
Insurance	2,600	3,179	2,498				
Miscellaneous	5,000	6,722	7,808				
Contribution to West Kings Arena	4,600	8,075	4,000				
	117,200	120,394	104,679				
Library							
Maintenance	4,800	1,456	3,711				
Utilities	1,200	1,267	1,195				
Insurance	2,200	1,967	2,132				
Miscellaneous	700	597	582				
	8,900	5,287	7,620				
	\$ <u>155,900</u>	\$ <u>166,017</u>	\$ <u>139,894</u>				

Statement of Reserve Funds

Balance Sheet

March 31, 2013

	Sewer		Equipment		Operating	Capital	2013	2012
	Reserve	Reserve	Reserve	Reserve	Reserve	Reserve	Total	Total
Assets								
Cash	\$122,440	\$ 73,197	\$ 51,139	\$ 27,175	\$118,641	\$ 85,550	\$478,142	\$272,126
Term deposits	84,544	137,124	40,955	32,662	33,846	30,449	359,580	354,091
Due from Capita	1	44,100				_	44,100	55,100
	\$ <u>206,984</u>	\$ <u>254,421</u>	\$ <u>92,094</u>	\$ <u>59,837</u>	\$ <u>152,487</u>	\$ <u>115,999</u>	\$ <u>881,822</u>	\$ <u>681,317</u>
Reserves	206,984	254,421	92,094	59,837	152,487	<u>115,999</u>	881,822	681,317
	\$ <u>206,984</u>	\$ <u>254,421</u>	\$ <u>92,094</u>	\$ <u>59,837</u>	\$ <u>152,487</u>	\$ <u>115,999</u>	\$ <u>881,822</u>	\$ <u>681,317</u>

Statement of Changes in Reserves Fund Balances

	Sewer Reserve	Sidewalk Reserve	Equipment Reserve	Water Reserve	Operating Reserve	Capital Reserve	2013 Total	2012 Total
Balance, beginni	ing							
of year	\$ 145,470	\$255,193	\$ 76,920	\$ 54,437	\$ 71,612	\$ 77,685	\$ 681,317	\$482,508
Interest	2,744	1,647	274	-	275	549	5,489	10,057
Transfer from								
operating fund	127,700	46,700	14,900	5,400	80,600	52,700	328,000	206,500
	275,914	303,540	92,094	59,837	152,487	130,934	<u>1,014,806</u>	699,065
Expenditures								
Transfer to								
capital fund	68,930	49,119				14,935	132,984	17,748
Balance, end of								
year	\$ <u>206,984</u>	\$ <u>254,421</u>	\$ <u>92,094</u>	\$ <u>59,837</u>	\$ <u>152,487</u>	\$ <u>115,999</u>	\$ <u>881,822</u>	\$ <u>681,317</u>

On Behalf of the Village of Kingston:

Chairperson _____

Commissioner _____